



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF EDUCATION
RYAN M. WISE, DIRECTOR

DE Employee Request for Consent to Sell
(See second page for Instructions)

Employee Name _Kay A. Augustine_____ Date _5/13/2020

Job Title at DE Project Director, School Climate Transformation Grant

Division, Bureau at DE Division of Learning and Results; Bureau of Learning Strategies and Supports

Immediate Supervisor at DE Brad Niebling

Proposed outside employer Drake University and/or out-of-state entities

Kay A. Augustine seeks permission to sell the service of teaching a course in student voice for Drake University. This course will be taught outside of my regular work hours and without the use of state funds.

The Iowa Department of Education nor Kay A. Augustine have any regulatory authority pertinent to Drake University with the exception of the teacher preparation programs offered by Drake. Dr. Augustine is not a member of the IDE staff whose responsibility is to review, assess, and recommend approval of those programs.

Therefore, participation in providing these services will not cause Kay A. Augustine to advocate on behalf of any entity, does not benefit or prejudice any regulated person or entity, and does not result in a conflict of interest per section 68B.2A.

How will selling this service not conflict with your DE duties?

I have external experience presenting/training/consulting on this topic in my work before being employed by the Department of Education and this will not conflict with any stated duties. This work is nothing I am required or expected to perform as a part of my regular duties for the state.

 I certify that I have the permission of my DE supervisor, above named, to make this request of the Department of Education.

Signature of Employee

Signature of Employee's DE Supervisor

Instructions:

The DE is a regulatory agency, as so defined in Iowa Code chapter 68B. This is the chapter of laws regarding ethical conduct of state agencies and state employees. As DE employees, we are prohibited from selling any goods or services (such as the service of teaching a class) to any person or entity that the DE regulates (such as, but not limited to, LEAs, AEAs, Community Colleges, and IHEs that offer practitioner preparation programs) without the prior written consent of the DE.

This is the form to be filled out by the DE employee who seeks such permission. In the space for explaining how selling the proposed service will not conflict with your DE duties, DO NOT state that this is "after hours." This form assumes that the DE employee is not performing the outside work during DE hours. The purpose of the law is to assure the public that no regulated entity is either benefitting or hurt by hiring a DE employee to perform some service for the entity. So, please explain how your DE duties relate to the proposed outside employer. Examples are on the Ethics Board's Web site at <http://www.iowa.gov/ethics/ethics/consents/education/education.htm>.